



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

**Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar**



बिहार सरकार

1st Floor, Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960; Website:www.brlp.in

Ref NO: - BRLPS/Proj - Com/962/16/VOL-II/2722

Date - 25.10.21

INVITATION FOR QUOTATIONS FOR PRINTING, SUPPLY & DISTRIBUTION OF FLIP CHART
ON COMMUNITY GRIEVANCE REDRESSAL MECHANISM UNDER SHOPPING PROCEDURE.

To

Dear Sirs,

**Sub: INVITATION FOR QUOTATIONS FOR PRINTING, SUPPLY & DISTRIBUTION OF
CGMRM FLIP CHART.**

1. You are invited to submit your most competitive quotation for Printing, Supply & Distribution of the following item :

Brief Description of the Goods	Specification	Quantity	Delivery Period	Place of Delivery
CGMRM FLIP CHART.	<p>Size – 16.5”x 11.7” Nos. – Total number of Inner Flips will be 23 Sheet. Paper : 300 GSM Art Paper with both side lamination. Printing : Multicolor printing on both side of the sheet. Binding : Spiral Wiro binding. Cover: Plastic wire spiral bound on one side with 28 ounce Hard Board Cover Flaps in front and back. The size of the cover flaps will be two inches bigger than the flaps at the bottom. (1) Front Cover: 70 GSM laminated Art Paper and pasted on the Hard Board on Front Cover (Both side). Front side of front cover will be multicolour printed and Back side of front Cover will be Blank (White) (2) Back Cover: 70 GSM laminated Art Paper and pasted on the Hard Board on Back Cover (Both side). Front side of back cover will be multicolour printed and Back side of Back Cover will be Blank (White).</p>	8,600 nos	Within 30 days from the date of handing of the final content.	As per Annexure -III
Specification of Bags for	Parachute/Waterproof cloth bags with covered flap with Velcro and two string shoulder strap and two string hand holding			

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carrying FlipChart.	strap with single color printing on bag. The size of the bag will be 18"x 12"			
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2. Bihar Rural Livelihoods Promotion Society (BRLPS) has received a grant from the Government of Bihar (GOB) towards the cost of the BTDP & intends to apply part of the proceeds of this grant to eligible payments under the contract for which this invitation of quotations is issued.
3. Bidding documents are available online on <https://www.eproc.bihar.gov.in> for a non-refundable fee. Bidders will be required to register in the website. The bidder would be responsible for ensuring that any addenda/corrigendum available on the website is also downloaded and incorporated.

Bid Cost	INR 1,000.00 to be paid through e-Payment mode (i.e. NEFT /RTGS, Credit / Debit Card & Net Banking) only. (non-refundable) <i>[Exemption of Bid Cost under any circumstances are not allowed]</i>
Bid Security	INR 1,50,000.00 to be paid through e-Payment mode (i.e. NEFT /RTGS, Credit / Debit Card & Net Banking) only. <i>[Exemption of Bid Security under any circumstances are not allowed]</i>
Date/Time of start of download of Bidding document	27/10/2021 through www.eproc.bihar.gov.in
Last Date/Time for downloading the bid document	15/11/2021 till 03:30 pm through www.eproc.bihar.gov.in
Last Date/Time for uploading the Bid	15/11/2021 till 04:00 PM. through www.eproc.bihar.gov.in
Date/Time for opening of Bids	15/11/2021 at 04:30 PM through www.eproc.bihar.gov.in
Nodal Person from Client	Dr. Santosh, Procurement Specialist Phone : 0612-2504980 (Extn. 242)

4. For submission of the bids, the bidder is required to have Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities, authorised by Government of India for issuing DSC. Aspiring bidders who have not obtained the user ID and password for participating in e-procurement in this Project, may obtain the same from e-Procurement Help Desk, 1st floor, M/22, Bank of India Building, Road No.25, Sri Krishna Nagar, Patna-800001 (Phone: 0612-2523006/ Mobile – 7542028164).

5. Qualification criteria

- a. Having registration under GST. Signed photocopy of certificate to be attached.
- b. Experience in color printing having two single order value of at least Rs 50.00 lakhs or more. Completion certificate should be attached.

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- c. Sample of paper (duly signed and stamped) should be enclosed.
- d. Minimum Average Annual Turnover should be Rs 150.00 lakh during financial year 2017-18, 2018-19 and 2019-20. Photocopy of audited balance sheet & P/L account should be attached.
- e. Agency has own printing press having four color printing machine. Purchase order of printing machine / undertaking should be submitted.

6. Bid Price

- a) Interlineations, corrections, erasures and/or over-writings shall be valid only if initialed by the person or persons signing the bid.
- b) Applicable GST must be clearly stated. All duties, taxes, freight, insurance, delivery charges and other levies payable by the contractor under the contract shall be included in the quoted price.
- c) The rates quoted by the bidder shall be fixed for the duration of the supply and shall not be subject to adjustment on any account.
- d) The Prices should be quoted in Indian Rupees only.
- e) Tax will be deducted at source, if applicable.
- f) GST in connection with the sale shall be shown separately.

7. Submission of Bids:

- a) A bidder shall submit only one quotation in a sealed envelope.
- b) The bidder must mention full detailed specification of the items quoted. Mere copying of the specifications mentioned by the purchaser or mentioning words like "complying"/"compliant" is not sufficient.
- c) Envelope containing bids must bear on the cover itself, name of item bidding for, name and full address with phone numbers of the bidder.

8. Bidder should have registered under GST Act 2017. GST amount will be deducted at source.

9. Liquidated Damages

8.1 For delays: The applicable rate is 0.5 % per week and the maximum deduction is 5 % of the contract price. On further delays, purchase order may be cancelled.

8.2 For the period between confirmation received from supplier about completion of work and date of quality inspection/confirmation from BRLPS to start the delivery will not be considered as delay in supply.

10. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

11. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which



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- (a) Are properly signed; and
- (b) Conform to the terms and conditions, technical specifications and qualification criteria.
- (c) Who has quoted the lowest price.

12. Award of Contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who in the assessment / judgment and sole discretion of the BRLPs, has technical capability to execute the contract and has quoted the lowest price.

11.1 **Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject part/all quotations at any time prior to the award of contract.**

11.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

11.3 In case if L1 agency fails to do the job, BRLPS may take the services of L2 agency.

11.4 BRLPS may increase the quantity as per requirement at the quoted rate. The rate will be valid for one year.

13. Quality Verification

Quality of printed/supplied flip charts may be verified either by a team of BRLPS officials constituted by the CEO or by a third party agency as per the decision of BRLPS or BRLPS official . The quality verification may be done at printer site or at the site of place of delivery. Supplier has to inform in writing about the completion of printing, so that quality may be verified.

14. The supplier has to provide proof (in hard copy in prescribed paper size) for approval before final printing.

15. Payment shall be made within 21 days (excluding Sundays and Holidays) after satisfactory delivery, quality and quantity verification of the flip charts. The supplier has to provide separate challans for each delivery which should be duly signed and stamped from the concerned office.

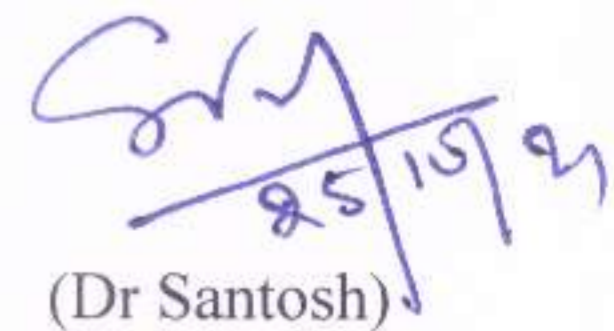
16. We look forward to receiving your quotations and thank you for your interest in this project.

Encl.:

Annexure I- Experience of printing.

Annexure II- Format of Quotation.

Annexure III - Delivery Schedule.


(Dr Santosh)

Procurement Specialist



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Annexure: - I - Experience of Printing.

Subject: Bid for the supply of _____

Detail information regarding orders

- Bidder should fill each column. Use extra sheet if the space below is insufficient.
- Enclose certified copies of the purchase order in chronology.

Sl.	Reference to order no. and date for completion and delivery as per order	Amount of order	Name of the office/authority by which the order was placed	Date of completion of delivery of the order	Reason for the exemption of order or delay in supplies of order, if any

Date:

Place:

Authorized Signature of suppliers with stamp



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Format for quotation for printing, supply & distribution of CGMRM Flip Charts.

Annexure-II

Sl. No	Description of the goods	Specifications of the goods / Offered	Quantity and Unit	Price for each unit (Rs.)			Total Price (Rs.)		
				Unit rate including excise, customs duty	Transportation, insurance, local incidental costs, etc.	GST	Quoted Unit rate	(in figures)	(in words)
(1)	(2)	(3)	(4)	5(a)	5(b)	5(c)	5(a+b+c)=5(d)	(6)=5(d) X (4)	(7)
1	CGMRM Flip Charts		8600 nos						

Note: In case of discrepancy between unit price and total price, the unit price shall prevail

Total bid price (in figures) Rs.

(In words) Rupees.....

We agree to supply & demonstrate the quality of the above goods in accordance with the technical specifications for a contract price quoted against each item within the period specified in the Invitation for Quotations.

Signature of Bidder.....

Name

Business Address:

Place:



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Annexure III- Delivery Schedule

Sl. No.	District	Total
1	SPMU	5
2	Patna	332
3	Buxar	147
4	Rohtas	251
5	Bhojpur	233
6	Nalanda	254
7	Kaimur	156
8	Gaya	337
9	Nawada	192
10	Aurangabad	208
11	Jehanabad	98
12	Arwal	70
13	Saran	328
14	Siwan	298
15	Gopalganj	239
16	Muzaffarpur	390
17	Vaishali	295
18	Sitamarhi	278
19	E. Champaran	410
20	W. Champaran	320
21	Shivhar	58
22	Bhagalpur	247
23	Banka	190
24	Darbhanga	329
25	Madhubani	404
26	Samastipur	386
27	Saharsa	158
28	Madhepura	175
29	Supaul	186
30	Purnea	251
31	Araria	223
32	Katihar	243
33	Kishanganj	131
34	Munger	106
35	Jamui	158
36	Begusarai	236
37	Khagaria	134
38	Lakhisarai	85
39	Seikhpura	59
Total:--		8600

copy